

*****Masks are Required for Unvaccinated Visitors Per Executive Order 12A*****

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Time-Place:

**Council Chambers
820 Enfield Street
Enfield, CT**

Date: 07-13-21

7:00 PM Regular Meeting

<https://youtu.be/6TQeqsVd6AI>

1. **Call to Order – 7:00 PM**
2. **Invocation or Moment of Silence – Janet Cushman**
3. **Pledge of Allegiance – Janet Cushman**
4. **Fire Evacuation Announcement**
5. **Roll Call**
6. **Board Guest(s)**
 - a. **Board Member Recognition**
7. **Superintendent’s Report**
 - a. **EPS Update**
8. **Audiences**
9. **Board Members’ Comments**
10. **Unfinished Business**
11. **New Business**
 - a. **Approve Head Start 2021-22 COLA Funds**
 - b. **Approve Head Start 2021-22 Program Improvement Plan**
 - c. **Suffield Regional Agriscience Center Consulting Committee Appointment**
12. **Board Committee Reports**

- Curriculum Committee	- JFK Building Committee
- Finance, Budget Committee	- Joint Security Committee
- Policy Committee	- Joint Insurance Committee
- Leadership Committee	- Youth Mental Health & Wellness Advisory Committee
- Joint Facilities	- Any Additional Committees
13. **Approval of Minutes:**
 - **Regular BOE Meeting Minutes: June 8, 2021**
14. **Approval of Accounts and Payroll:**
15. **Correspondence and Communications**
16. **Executive Session**
17. **Adjournment**



Date: July 13, 2021
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Board Guest

- a. **Board Member Recognition:** Chairman Kruzel will address this item.



Date: July 13, 2021
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Superintendent's Report

- a. **EPS Update:** At this time, I will update the Board regarding our schools.



Date: July 13, 2021
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Approve Head Start 2021-22 COLA Funds

Our Early Childhood Initiatives Director Jaclyn Valley is requesting the Board's approval for the allocation of COLA Funds.

Enclosed in your packet is a memo with additional information; a Governing Board Approval Statement; Policy Committee Approval Statement; Application for Federal Assistance SF-424; Head Start Budget Summary and a copy of the U.S. Department of Health and Human Services Compendium of Required Certifications and Assurances from the Office of Head Start.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately to approve the Head Start 2021-22 COLA Funds as presented.



Date: July 13, 2021
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Approve Head Start 2021-22 Program Improvement Plan

Our Early Childhood Initiatives Director Jaclyn Valley is also requesting the Board's approval for the 2021-22 Head Start Program Improvement Plan.

Enclosed in your packet is a memo with additional information; Governing Board Approval Statement; Policy Committee approval Statement and a Self-Assessment Summary and Program Improvement Plan.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately to approve the Head Start 2021-22 Head Start Program Improvement Plan as presented.



Date: July 13, 2021
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Suffield Regional Agriscience Center Consulting Committee Appointment

Board Leadership serves as the Board liaisons to the Suffield Regional Agriscience Center, commonly referred to as Suffield Vo-Ag High School. Their duties as liaisons are similar to those performed by Board members who serve as liaisons to our local schools through the Adopt-A-School appointment.

As part of our agreement with the Suffield Regional Agriscience program, the Board will appoint two Enfield residents to serve on their consulting committee. This committee is made up of citizens from the surrounding communities that participate in the Vo-Ag program. Consultants are appointed for three-year terms. We have two Enfield representatives on this committee Sam Smyth and Frank Lutwinas. Frank Lutwinas recently moved out of Enfield creating a vacancy. They are recommending Eileen Maxwell to fill this position.

Enclosed in your packet is a memo from the Suffield Regional Agriscience center with addition information about this program and Mrs. Maxwell.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately to appoint Eileen Maxwell and reappoint Sam Smyth as Enfield's representatives to serve on the Suffield Regional Agriscience Center Consulting Committee.

Item #11a.



Stowe Early Learning Center

**Enfield Head Start
117 Post Office Road**

Ms. Jaclyn Valley, Director of Early Childhood Initiatives

860-253-5320

Fax: 860-253-0096

To: Mr. Christopher J. Drezek
Regarding: Approval of Head Start COLA Funds
From: Jaclyn Valley
Date: June 28, 2021

Enfield Head Start is requesting Board approval for allocation of COLA funds. The 1.22% cost of living adjustment totals \$11,585 and will be applied to staff salaries. The Enfield Board of education will provide the 2,896 for the non-federal share match.

I have attached the budget summary as well as the required certifications and assurances. Please let me know if you have any questions.

GOVERNING BOARD APPROVAL STATEMENT

Enfield Head Start

Delegate

The enclosed grant application has been reviewed and approved at the Board of Education meeting held on July 13, 2021.

The Policy Committee or a sub-committee of the Governing Board was involved in the meaningful preparation of this application including the development of the goals and budget.

Mr. Walter Kruzel
Enfield Board of Education, Chairperson

Date


POLICY COMMITTEE APPROVAL STATEMENT

Enfield Head Start

Delegate

The enclosed grant application has been reviewed and approved at the Policy Committee meeting held on July 8, 2021

The Policy Committee or a sub-committee of Policy Committee was involved in the meaningful preparation of this application including the development of the goals and budget.



Enfield Head Start Policy Committee Chairperson

7/8/21

Date

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: 01CH010841-001	
5a. Federal Entity Identifier: N/A	5b. Federal Award Identifier: 01CH010841	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: Enfield Board of Education, Enfield Head Start		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 06-6001997	* c. Organizational DUNS: 010186617	
d. Address:		
* Street1: 117 Post Office Rd	_____	
Street2:	_____	
* City: Enfield	_____	
County/Parish: Hartford County	_____	
* State: CT: Connecticut	_____	
Province:	_____	
* Country: USA: UNITED STATES	_____	
* Zip / Postal Code: 06082-5663	_____	
e. Organizational Unit:		
Department Name: Enfield Board of Ed	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.	* First Name: Jaclyn	_____
Middle Name:	_____	
* Last Name: Valley	_____	
Suffix:	_____	
Title: Director		
Organizational Affiliation: Enfield Head Start		
* Telephone Number: (860) 253-5320	Fax Number: (860) 253-0096	
* Email: jvalley@enfieldschools.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

ACF-Head Start

11. Catalog of Federal Domestic Assistance Number:

93.600

CFDA Title:

Head Start

*** 12. Funding Opportunity Number:**

eGrants-N/A

* Title:

N/A

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

Enfield, CT

*** 15. Descriptive Title of Applicant's Project:**

Renewal application
Enfield, CT Head Start
Delegate of Manchester, CT

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="CT-001"/>	b. Program/Project <input type="text"/>
Attach an additional list of Program/Project Congressional Districts if needed. <input type="text"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="03/01/2021"/>	* b. End Date: <input type="text" value="02/28/2022"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="11,585"/>
* b. Applicant	<input type="text" value="2,896"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="0"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="14,481"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach <input type="text"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Walter"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Kruzel"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chairman"/>	
* Telephone Number: <input type="text" value="(860) 253-6531"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="wkruzel@enfieldschools.org"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>



Office of Head Start

01CH010841-001 - Enfield Head Start

FY2021 - 03/01/2021-02/28/2022 - Supplement - COLA

Head Start - Summary

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Line Item Budget Total	\$11,585	\$0	\$2,896	6

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Personnel Total	\$11,585	\$0	\$2,896	6

Personnel: Child Health and Development Personnel

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Teachers / Infant Toddler Teachers	\$11,585	\$0	\$2,896	6

Direct Costs

	<i>Cost for Program Operation</i>	<i>Cost for Training Technical Assistance</i>	<i>Non-Federal Share</i>	<i>Number of Employees</i>
Direct Costs Total	\$11,585	\$0	\$2,896	6

**U.S. DEPARTMENT OF HEALTH AND HUMAN
SERVICES COMPENDIUM OF REQUIRED
CERTIFICATIONS AND ASSURANCES**

Office of Head Start

Updated July 29, 2014

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

SF424B Assurances – Non-Construction Programs

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Regarding Compliance with Compensation Cap (Level II of the Executive Schedule)

Federal funds will not be used to pay any part of the compensation of an individual employed by a Head Start and/or Early Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

Certification of Filing and Payment of Federal Taxes

As required by the Departments of Labor, Health and Human Services, and Education and Related Agencies Appropriation Act, 2008 (Public Law 110-161, Division G, Title V, section 523), as a prospective financial assistance recipient entering into a grant or cooperative agreement of more than \$5,000,000, I, as the duly authorized representative of the applicant, do hereby certify to the best of my knowledge and belief, that:

1. The applicant has filed all Federal tax returns required during the three years preceding this certification
2. The applicant has not been convicted of a criminal offense pursuant to the Internal Revenue Code of 1986 (U.S. Code - Title 26, Internal Revenue Code)
3. The applicant has not, more than 90 days prior to this certification, been notified of any unpaid Federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding.

Submission Statement

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	<input type="text" value="Mr."/>	* First Name:	<input type="text" value="Walter"/>
Middle Name:	<input type="text"/>		
* Last Name:	<input type="text" value="Kruzel"/>		
Suffix:	<input type="text"/>		
* Title:	<input type="text" value="Chairman"/>		
* Telephone Number:	<input type="text" value="(860) 253-6531"/>	Fax Number:	<input type="text"/>
* Email:	<input type="text" value="wkruzel@enfieldschools.org"/>		
* Signature of Authorized Representative:	<input type="text"/>	* Date Signed:	<input type="text"/>
* Submitted by:		Date Submitted:	

Item #11b.



Stowe Early Learning Center

**Enfield Head Start
117 Post Office Road**

Ms. Jaclyn Valley, Director of Early Childhood Initiatives

860-253-5320

Fax: 860-253-0096

To: Mr. Christopher J. Drezek
Regarding: Approval of 2021-22 Head Start Program Improvement Plan
From: Jaclyn Valley
Date: July 7, 2021

Enfield Head Start is requesting Board approval of their 2021-2022 Program Improvement Plan.

I have attached the plan which was informed by the annual self-assessment process which was conducted in June. Please let me know if you have any questions.

GOVERNING BOARD APPROVAL STATEMENT

Enfield Head Start

Delegate

The enclosed Program Improvement Plan has been reviewed and approved at the Board of Education meeting held on July 13, 2021.

The Policy Committee or a sub-committee of the Governing Board was involved in the self-assessment process which informed this report.

Mr. Walter Kruzel
Enfield Board of Education, Chairperson

Date

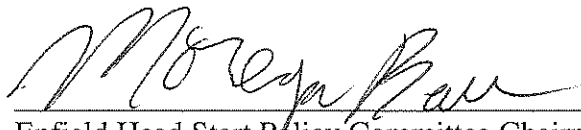
POLICY COMMITTEE APPROVAL STATEMENT

Enfield Head Start


Delegate

The enclosed Program Improvement Plan has been reviewed and approved at the Policy Committee meeting held on July 8, 2021.

The Policy Committee or a sub-committee of Policy Committee was involved in self-assessment process which informed this report.



Enfield Head Start Policy Committee Chairperson



Date

Self-Assessment Summary and Program Improvement Plan Template

Program Name: Enfield Head Start

Dates of Self-Assessment (program year data): Summer 2021 (data from 2020-2021)

Methodology:

- COVID 19 resulted in a hybrid model of instruction from September through January. Public health guidance allowed us to return to 4 day a week in person learning February through June with remote Wednesdays for cleaning, small group virtual instruction, professional learning, and family outreach. Given the persistent nature of the public health crisis, our team decided to meet with our focus groups virtually to uphold the safety of staff, families, and community partners involved in this process.
- Enfield HS conducted the self-assessment virtually using small teams to review and analyze data in three different focus areas.
- The self-assessment team was inclusive of staff, Policy Council, Board and community members of varied experience and expertise. The program divided the team into smaller virtual “expert” groups to review assigned focus areas.
- An orientation to self-assessment presentation was emailed to all members ahead of time to orient them to the process.
- The small virtual focus area teams identified a date to meet. During the small virtual focus area meetings, the focus group leader reviewed the data sets for the focus area assigned to them. The leader facilitated a focused discussion to identify discoveries and create recommendations for continuous improvement for that specific focus area.
- The program leaders completed the self-assessment during the month of June 2021.

Questions we wanted to answer during this self-assessment:

- How do we go about engaging the future families of HS in the importance of their child’s school readiness and their life-long learning?
- How do we support children’s healthy development?
- How can we continue to meet the needs of Head Start kids and families according to HS guidelines as we anticipate returning to 5 days in person learning to ensure children are ready for Kindergarten?

Data included:

- Family engagement
- Child Outcomes
- Health and wellness

Policy Council Approved: MB; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template

- Surveys
- Technology
- Remote and hybrid learning participation/attendance
- Social emotional

Questions to think about when reviewing the data:

- What are the strengths you see? What patterns or trends do you see?
- What areas need more attention?
- Why did we fail to make progress?
- What limitations are we placing on our thinking? Where can we innovate?
- What systems recommendations do you have based on this data? Please focus on suggestions not solutions and systems instead of details.

Participants in the Self-Assessment Process

Jaclyn Valley, Director	Kelly Bowles, Family Support Manager
Jennifer Maier, Health Manager	Kathy Piccuiro, Site Supervisor
Focus Group Participants: Scott Ryder, BOE/HS liaison, Lori LaRusso, Accounting Supervisor for Enfield Public Schools, Brianna Beckstrand, KITE, Moregan Beaulieu, Parent and PC chair, Jen Lampro, Teacher, Heather Benyak, LMSW, Tracy Guile, Teacher, Sasha Miller, Parent and PC member, Trish Vayda, Nursing Supervisor, Cindy Eugenio, Family Advocate, Casey DeHorta, Family Advocate, Shannon Steere, Co-located PK Teacher, Michelle Middleton, Chief Academic Officer, Nancy Shepard, Parent, Antonella Berru, Parent and Teacher Assistant, Ana Dominguez-Capetillo, Parent, Suzanne Drangenis, Teacher Assistant, Kimberly Koehler, Food and Nutrition Manager Department of Social Services, Shannon Hanson, Program Manager for Mobile Dental CHC	

Policy Council Approved:  _____; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template

Program Areas of Strengths and Accomplishments Identified

Area of Strength	Accomplishment Description
Fiscal	<ul style="list-style-type: none"> • Ample opportunity for staff to expand current understanding of the fiscal components of HS via offered webinars or ECLKC • Grant terms are very clear • Consistent communication with business office regarding the status of budgets, grants, etc. • New funding opportunities allow for expansion of current services, additional staff, and increased access to work surrounding equity, mental health, and school readiness
Family Engagement	<ul style="list-style-type: none"> • Collaboration with KITE and FTO that affords opportunities for family engagement year round • Ready Rosie Family Engagement Curriculum • Community Resource Guides • Incredible commitment from our Policy Committee Chair • Literacy Initiative in partnership with Grantee, Manchester HS provided families with high quality materials and training to support literacy
Professional Development	<p>Over 50 hours of professional development in the areas of:</p> <ul style="list-style-type: none"> • Executive Function • Trauma Sensitive Classrooms/Schools • Inquiry Based teaching and learning • Data and Ongoing Monitoring • Ready Rosie
Health	<ul style="list-style-type: none"> • No Head Start Classroom closures due to COVID 19 • Transparency between families and Nurse Jen in support of health and safety • New MOU with Smiles in Bloom (Dental Home to 95% of families-they accept HUSKY)
Community Engagement	<ul style="list-style-type: none"> • Relationships with many community organizations that help our families via referrals and necessary resources for family goal action steps • Participation in FEO, Health Advisory, and Policy Committee • Standing MOU's include representation from multiple agencies.

Policy Council Approved: MB ; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template

Mental Health	<ul style="list-style-type: none"> • Collaboration with FRC social worker and school psychologist • Quality Improvement Funding focused on trauma sensitive resilience boosting classrooms/school.
Education	<ul style="list-style-type: none"> • Implementation of PLTW • Summer school focused on school readiness • Strong communication between pupil services and HS to support kids with IEP's • English Learner screenings administered at SELC for kids heading to K supports placement
Nutrition	<ul style="list-style-type: none"> • Training staff on CACFP/USDA guidelines • posting allergies by classroom • updating kitchen staff on current allergies • New nutrition coordinator for ECDC working with Nurse Jen on kid friendly meals and monthly menus
Governance	<ul style="list-style-type: none"> • Increased family participation in Policy Committee • Strong partnership between BOE and PC
Family Goals:	<ul style="list-style-type: none"> • Family advocates follow up on referrals and resources to help families reach their goals • Remote learning has connected families to teaching and learning in a different way • Ready Rosie supports goals
Future Issues	<ul style="list-style-type: none"> • We commit to always making it priority to continue to work as a cohesive group with the other early childhood professionals in Enfield to create a safe space for children and families throughout the summer and upon returning Fall 2021 and beyond
Ongoing monitoring of areas of concern	<ul style="list-style-type: none"> • Working through NAEYC accreditation collaboratively with co-located programs builds capacity and calibrates experiences for all kids and families attending SELC! • Family engagement trend data shows a decline in participation over the past few years, BUT we are working with the Gesell Institute to redefine family engagement and are dedicated to defining new metrics to measure engagement when writing grants.

Policy Council Approved: MB; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template

Areas for Program Improvement by Priority/Focus Area/Goal

Areas to Improve / recommendations:	Expected Outcome:	Action Steps to Improve:	Persons Responsible and Date	Status/Follow Up	Resources/TTA that will be applied to improvement efforts
<p>Create a system of communication that allows families and staff to partner using multiple modes that proved successful during the public health crisis in support of program goals:</p> <p>1: Children will make progress on school readiness goals as identified by Fall assessments. <i>*A strong Home-School connection/partnership contributes to higher student outcomes</i></p> <p>2: Enfield Head Start will <i>partner with families</i> to support student progress</p>	<p>Varied communication strategies that allows us to reach all families</p>	<ul style="list-style-type: none"> • Distribute tech • Train parents and staff on tech • Use QR codes as applicable (families reported this to be desirable) • Signage • Ready Rosie family sign up • Plan for how staff will reach out to families • Consider confidentiality • Embed intentional communication into the school day • Use standards to measure family goals • Family education on what to sign up for: (School messenger, SMORE, etc.) 	<ul style="list-style-type: none"> • Leadership Team • Teachers • Site Supervisor 		<p>TEAMS/iPad training for parents</p> <p>Continued training for staff on how to make QR codes, use of Ready Rosie, TEAMS, and How to use TS GOLD to full capacity including storing lesson plans, anecdotal records, uploading evidence, and family supports.</p>

Self-Assessment Summary and Program Improvement Plan Template

<p>towards meeting developmental milestones as outlined in the Head Start Early Learning Outcomes Framework (ELOF) and the CT Early Learning and Development Standards (CTELDS).</p>		<ul style="list-style-type: none"> • Education on the WHY on everything we send home. • Head Start Updates • Provide translation/materials offered in represented languages • Offer strategies that work for all families • Monthly data to be collected and analyzed <ul style="list-style-type: none"> ○ Child Outcome (3x/year and more often as identified in Fall/Winter/Spring or by performance <p><i>*Disaggregated by 3's and 4's</i></p> <ul style="list-style-type: none"> ○ Monthly Family Engagement ○ Attendance Monthly ○ Enrollment Monthly ○ Home Visits, family goals, referrals, etc. ○ Health data monthly ○ Professional development 			
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Self-Assessment Summary and Program Improvement Plan Template

		<ul style="list-style-type: none"> • Grant objective data quarterly • Curriculum update-pacing • Referral/SPED #'s monthly • DCF monthly • Employment/schooling 			
<p><i>Continue to improve ongoing monitoring systems for continuous improvement through more intentional data collection</i></p> <p><i>This recommendation supports all program goals by allowing the data to be available to staff, community partners, families, Policy Committee, etc.</i></p> <p><i>Data drives improvement and necessary revisions to our work.</i></p> <p><i>Each of our program goals has identified Data, Tools, Method for Tracking Progress along with person(s) responsible, and dates.</i></p> <p><i>This recommendation supports a systemized</i></p>	<p>Streamlined process of data collection and analysis in support of progress toward addressing program needs, evaluation of compliance, and achievement of program goals</p>	<ul style="list-style-type: none"> • Identify WHY • Identify WHAT will be collected • Take inventory of the data we currently collect/have access to, what purpose is it serving, are we missing any information? • Create a schedule that clearly identifies who is responsible • Provide training on effective data collection and analysis • Determine central location where data will be housed 	<ul style="list-style-type: none"> • Director • Leadership Team • Teachers • Site Supervisor 		<p>T/TA facilitation of effective data collection and analysis for the purpose of monitoring and QI</p>

Self-Assessment Summary and Program Improvement Plan Template

<p><i>process for ensuring these things are being done with fidelity in order to accurately measure progress and inform next steps.</i></p>					
<p>Expand current outdoor classroom and play spaces to include equipment and structures that allow for further development of motor skills.</p>	<p>More opportunities for kids to enhance their gross and fine motor skills outside of the classroom</p>	<ul style="list-style-type: none"> • Identify space constraints • Select age appropriate, high quality equipment and structures • Follow all EPS/TOE processes to purchase and install 	<ul style="list-style-type: none"> • Leadership Team • Teachers • Family Input • OT/PT • Site Supervisor • All other applicable staff to meet procedural requirements 		<p>TBD</p>

Self-Assessment Summary and Program Improvement Plan Template

Professional Development Identified to Address Program Improvement Recommendations

Topic	Resources Needed
<i>TEAMS/iPad training for parents and staff</i>	District provided
<i>Ready Rosie Parenting Curriculum-Training for families</i>	N/A
<i>ECLKC and OHS Family Support resources including webinars</i>	N/A
<i>Increase their proficiency in data collection and analysis for the purpose of monitoring and QI</i>	Training and Technical Assistance Team ECLKC TS GOLD

Progress toward Previous Goals and Objectives from Program Goals for _____

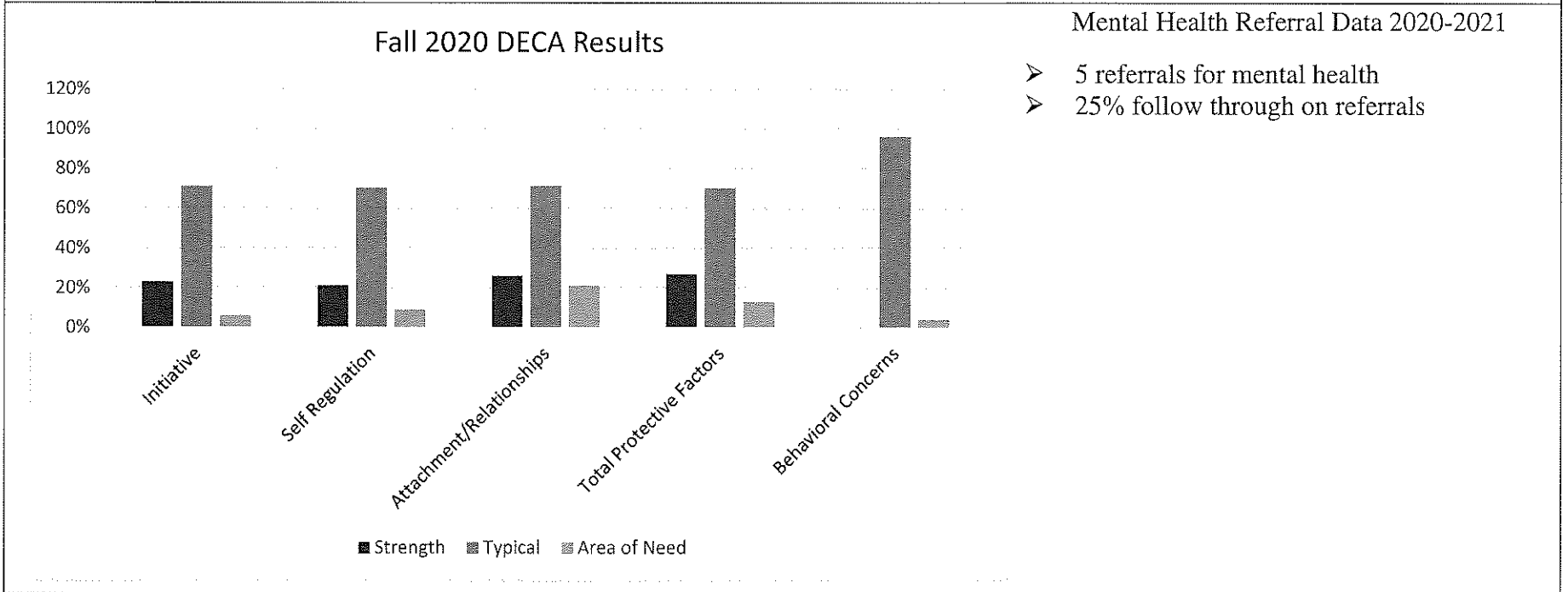
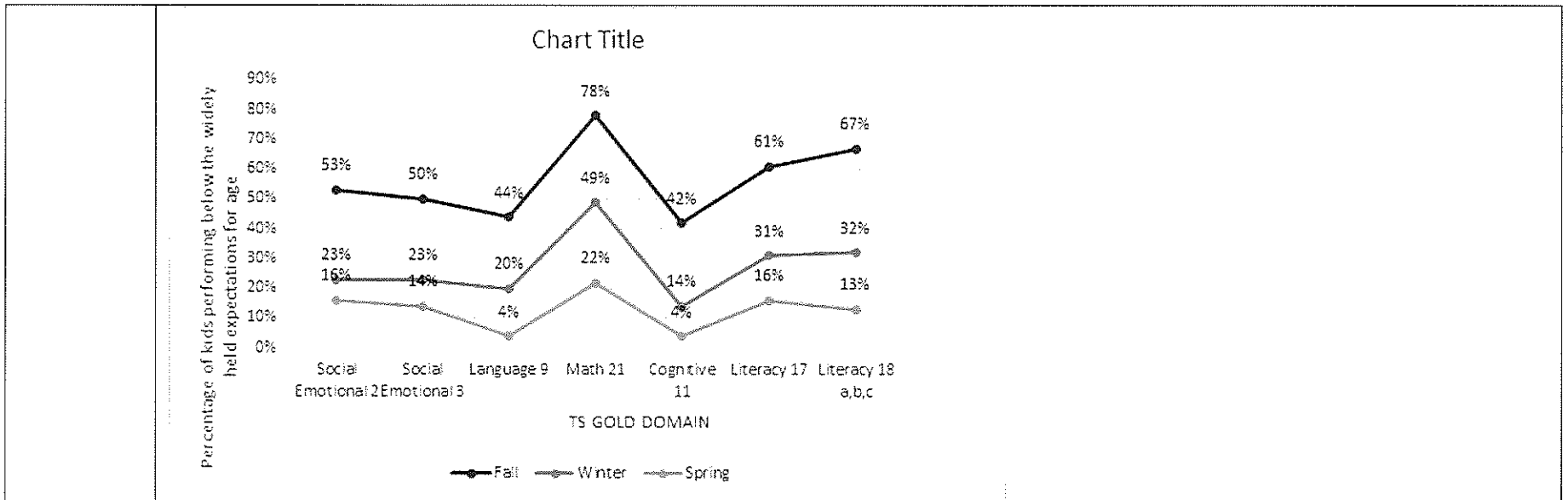
Program Goal #1:

Policy Council Approved: MB; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template

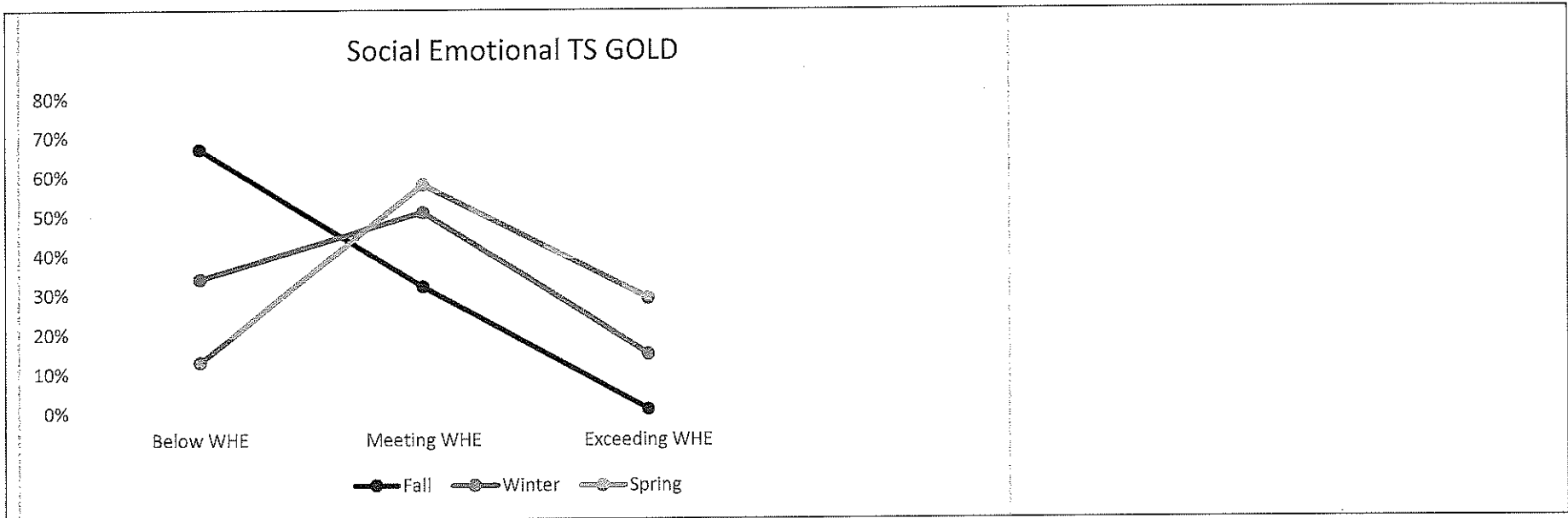
Objectives:	Children will make progress on school readiness goals as identified by Fall 2020 assessments.		
Outcomes achieved	<p><i>Children will demonstrate two gradients of progress on each indicator below as measured by TS Gold:</i></p> <p>CTELDS: Cognition ELOF: Domain: approaches to learning/sub-domain: cognitive self-regulation (Executive Functioning) Early learning experiences will support children to strengthen executive function.</p> <p>CTELDS: Social Emotional Development ELOF: Goal P-SE 3 and 5 Early learning experiences will support children to develop social relationships.</p> <p>CTELDS: Language and Literacy ELOF: Goal P-LC. 5 and 6 Early learning experiences will support children to understand language</p> <p>CTELDS: Mathematics ELOF: Goal P-Math 9 and 10 Early Learning Experiences will support children to understand shapes and spatial relationships.</p> <p><i>*Measured by</i> * TS GOLD *DECA *Specific measures to be determined by Planning and Placement Team.</p>		
Other Comments	TS GOLD Objectives	Fall	Winter
	Social Emotional 2	53% Below WHE*	16% Below WHE*
	Social /emotional 3	50% Below WHE*	14% Below WHE*
	Language 9	44% Below WHE*	4% Below WHE*
	Math 21	78% Below WHE*	22% Below WHE*
	Cognition 11	42% Below WHE*	4% Below WHE*
	Literacy 17	61% Below WHE*	16% Below WHE*
	Literacy 18 a,b,c	67% Below WHE*	13% Below WHE*
	*WHE-Widely held expectations by age		

Self-Assessment Summary and Program Improvement Plan Template



Policy Council Approved: MB; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template



Program Goal #2:

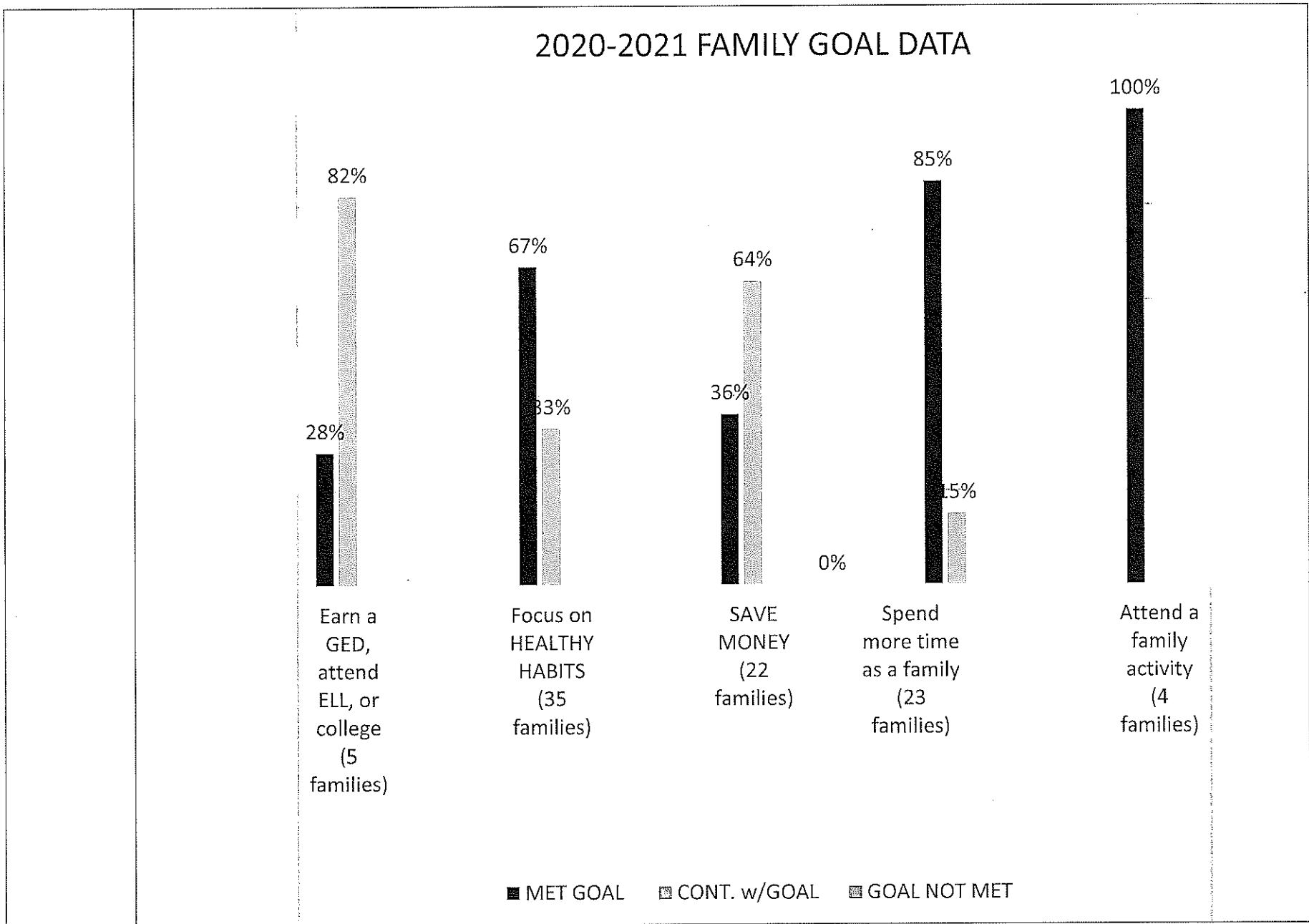
Objectives	Enfield Head Start will partner with families to support student progress towards meeting developmental milestones as outlined in the Head Start Early Learning Outcomes Framework (ELOF) and the CT Early Learning and Development Standards (CTELDS).
Outcomes achieved	<ul style="list-style-type: none"> 85 % of families participate in a minimum of 2 family events that are intentionally designed opportunities that support school readiness goals. 75% of families will meet the education goal they set for their child.

Policy Council Approved: MB; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template

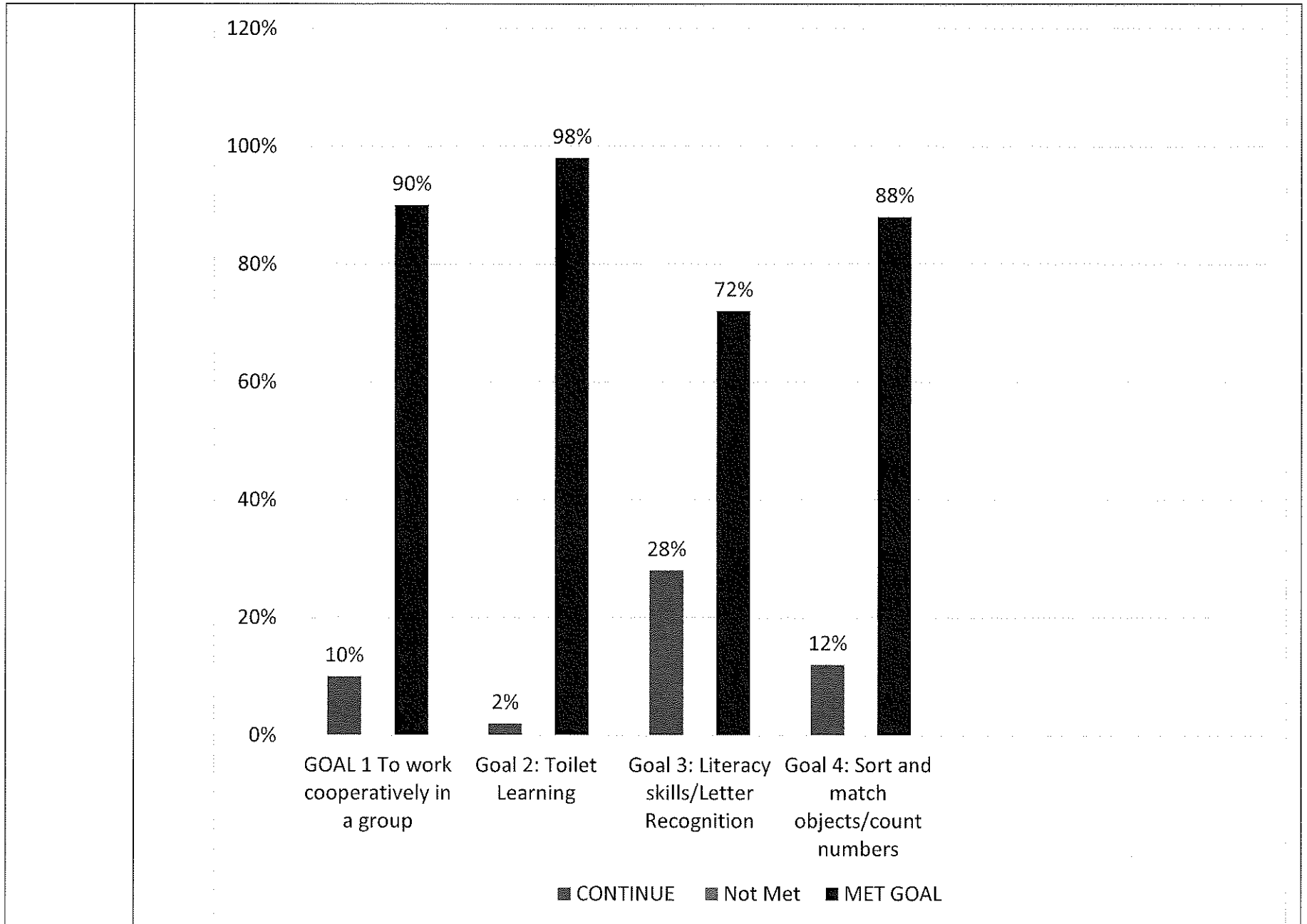
Other Comments	<ul style="list-style-type: none">• Between September and June, Enfield HS offered 11 VIRTUAL events for families on Microsoft TEAMS• From October to February, we had a percentage of ONLY 2.05% of our families logging on for virtual family engagement activities.• During those 4 months we only had VIRTUAL EVENING ACTIVITIES.• 4 families out of the 93 enrolled had participated at least 2 times.• After looking at the data we decided to ADD daytime activities and we saw a jump in attendance. Over the last 4 months a new total of 38% of our families attended at least 2 events. That is a 36% jump in attendance.• 76% of those events were DAYTIME EVENTS• Some were working families but many of these families were nonworking families or families with at least 1 parent not working.• On March 12th ENFIELD HEAD START KICKED OFF Ready Rosie and 97% of our families added the APP.• As of June, 85% families active on Ready Rosie
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Self-Assessment Summary and Program Improvement Plan Template



Policy Council Approved: MB; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template



Policy Council Approved: MB ; Board Approved: _____

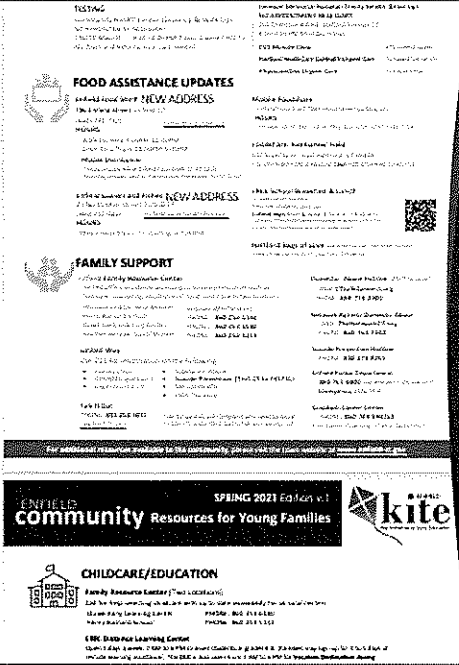
Self-Assessment Summary and Program Improvement Plan Template

Program Goal #3:

Objectives	Enfield Head Start will collaborate with community partners to meet the needs of families with young children.
Outcomes achieved	<ul style="list-style-type: none"> • Create an exploratory committee with community partners, families, and staff. (Being addressed through current community assessment) • Develop a report to understand barriers and to make recommendations based on the work of a committee (community assessment findings will be shared to inform the report) • Comprehensive resource list developed and distributed to families and community agencies (see below) • At least 50% of families access at least one resource to support family well-being (see below)

Policy Council Approved: MB _____; Board Approved: _____

Self-Assessment Summary and Program Improvement Plan Template

Comments		<p>The HS Family Support Office shifted from COVID specific guides to a seasonal guide.</p> <ul style="list-style-type: none"> ▶ Year 2 Goal 3: Enfield Head Start will collaborate with community partners to meet the needs of families with young children. ▶ Objective 3.2: <ul style="list-style-type: none"> ▶ Increase awareness and use of community programs and services available to families and their children, including pregnant women. ▶ Comprehensive resource list developed and distributed to families and community agencies ▶ At least 50% of families access at least one resource to support family well-being <p>90% of families have accessed the Community Resource Directory!!!!</p> <p>61% of families have access MORE than 1 resource!</p>
<ul style="list-style-type: none"> • This work is overseen by the Head Start Family Support Office but shared with the entire Enfield Community. The resource guide is being distributed to 100% of our Head Start families and Family Advocates follow up to add a human component to the resources available and support access. The document is being revised quarterly as the pandemic has eased in nature. 		

Item # 11c.



Suffield Regional Agriscience Center

Suffield High School, 1060 Sheldon Street, West Suffield, Connecticut 06093

Tel: (860) 668-3817

Fax: (860) 758-0416

Website: www.suffield.org

June 1, 2021

Mr. Christopher Drezek
Superintendent of Schools
Enfield Public Schools
27 Shaker Rd.
Enfield, CT 06082

Dear Mr. Drezek and Enfield Board of Education members,

We are requesting your Board appoint a new member to serve on The Suffield Regional Agriscience Center Consulting Committee for a three year term. We would like to nominate Eileen Maxwell of 8 Wilson Ct. Enfield as a willing member of our Consulting Committee. Mrs. Maxwell is the parent of a recent graduate from the Agriscience program and an active member of our Alumni Association.

This is a replacement member for Frank Lutwinas, who has recently moved out of Enfield.

If possible, please appoint this nominee at an upcoming Board of Education meeting.

The Suffield Regional Agriscience Center at Suffield High School is a Connecticut School Choice Program serving the needs of our broad based agricultural community with educational programs for 9-12 grade students. Agricultural education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber and natural resources systems. It makes a positive difference in the lives of students by developing their potential for leadership, personal growth and career success. Students receive a balance of both academic and agriscience skills training. Our Center serves the towns of Avon, Canton, East Granby, East Hartland, East Windsor, Enfield, Hartford, Granby, Simsbury, Windsor Locks and Suffield.



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Mr. Drezek and Enfield Board of Education members

Page 2

June 1, 2021

Since our beginnings in 1964, we have always maintained an advisory committee representing each of these towns. This Suffield Agriscience Consulting Committee serves as a link between the Center and the local towns' agricultural community and educational system. Its members serve in an advisory capacity making recommendations for programs, facilities and curriculum. State regulations Sec. 10.64 states, **"each Board of Education shall appoint to said committee, two representatives, who have a competent knowledge of agriculture and who need not be members of such board. Regulations require that the committee be called into session no less than two times per year and that minutes shall be kept on file."** The town representative provides an important liaison between our groups to share information and concerns.

I hope that we keep our lines of communications open. This is **your** Regional Agriscience Center, even though it is located at Suffield High School. We look forward to educating all the students from Enfield who are interested in the many fields of Agriscience. Please feel free to call or email me at any time and you are always welcome to visit us in our Center.

Sincerely,

Laura LaFlamme, Director
Suffield Regional Agriscience Center

Cc: Mr. Tim Van Tassel, Superintendent of Schools
Mrs. Eileen Maxwell

Item #13.

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
JUNE 8, 2021**

DRAFT

A regular meeting of the Enfield Board of Education was held in Council Chambers on June 8, 2021.

1. **CALL TO ORDER:** The meeting was called to order at 7:10 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Stacy Thurston
3. **PLEDGE OF ALLEGIANCE:** Stacy Thurston
4. **FIRE EVACUATION ANNOUNCEMENT:**
5. **ROLL CALL:**

MEMBERS PRESENT: Jonathan LeBlanc, Janet Cushman, John Unghire, Tina LeBlanc, Stacy Thurston, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: Joyce Hall and Bill Salazar

ALSO PRESENT: Mr. Christopher J. Drezek, Superintendent & Mr. Andrew B. Longey, Assistant Superintendent

Chairman Kruzel reported that both Mr. Salazar and Mrs. Hall are unable to attend tonight's meeting.

6. **BOARD GUEST(S)**

a. **Buzz Robotics**

Mr. Drezek welcomed Buzz Robotics Advisor Caroline Marr, EHS senior students Michael Conroy and Matthew LeDuke; and Junior Aiden Howell. Ms. Marr stated this year's season was virtual. The students provided the Board with an update of their 2020-21 season. They also held a food drive to benefit the Enfield Food Shelf where collectively they collected 1,106 pounds of food and \$668 in cash donations. They thanked the Enfield Board of Education for their continued support. They are looking forward to next year's build and competing in person again.

Mr. Ryder congratulated the students and asked how their virtual season worked. The students stated we did not build but we needed to solve a problem that would help to engage the community members that are hearing impaired. We created a theory and we gave it our all.

Mr. Ryder added this was a great idea and thank you for bringing this up. Hopefully someone can continue with this idea.

Mrs. Cushman thanked the students for their presentation. Is this something that you could continue to work on? She taught at the School for the Deaf and this is where her passion is. Mr. LeDuke stated he is sure if we are looking for something to do, this is something we could look into again.

Mrs. LeBlanc thanked the students for their presentation. This has been a trying year. You were planning to compete and build and COVID happened. She is glad you were able to get something out of this year by using your creativity to come up with this theory. This has been a very challenging and frustrating year for everyone. She admires your engineering and math talents. This was not an area that she excelled in. She is grateful that we have students with such passion and dedication.

Chairman Kruzel stated you missed two build seasons 2019-20 and 2020-21. We went out just before your season started. He looks forward to the 2021-22 build season and competition. He apologized for what occurred. He also thanked the students for their dedication. We will be back to normal.

7. SUPERINTENDENT'S REPORT

a. EPS Update

Mr. Drezek stated Summer School will be held for students starting on July 6th thru August 12th, Monday, Tuesday, Wednesday and Thursday. K-5 student summer school session will start at 8:00 AM – 11:30 AM and will be held at Prudence Crandall Elementary School. Students in grades 6-8 and 9-12 summer sessions will be held at Enfield High School. We are finishing up with the registrations and all registrations must be submitted by June 10th. We currently have 240 elementary students and 70 middle school students and around 70 high school students. This is the largest summer school program we have ever held. Transportation will also be available.

b. Last Day of School – as presented

c. EHS Graduation – as presented

Mr. Drezek added that we will be airing the graduation by live stream on YouTube. They were testing the equipment on the field today. He thanked Alex Giner, Guy Bourassa, Brad Mills and everyone else out there today making sure this works.

Mr. Drezek recognized the following students of Amanda Robustell-Price for receiving the 2021 COLT Student Awards of Excellence for World Languages (Connecticut Council of Language Teachers): Benjamin carrier – French 5 AP; Cassandra Fortune – French 4; Madison Veilleux – French 4; Leah Anderson – French 2 and Trevor Broxton – French 2.

8. AUDIENCES: None

9. BOARD MEMBERS' COMMENTS:

Mrs. Thurston thanked Connie Provencher and her team for everything they did for the ERIC Toast of the Town fundraising event that was held. It was a lot of fun and they raised a lot of money that will benefit our kids.

Mrs. LeBlanc attended the Toast of the Town event. It was a great event. It was nice to see everyone at this social event.

Mrs. LeBlanc congratulated the Enfield High School Girls Softball team. Unfortunately, they lost in the semi-finals. They fought hard. The Boys' Volleyball team is moving on to the State Finals. She wished them good luck tonight.

Mrs. LeBlanc stated Aislin Farris competed in the Olympic Trials in Nebraska. Unfortunately, she will not be moving forward. Thank you for representing us so proudly. We are very proud of you.

Mrs. LeBlanc also congratulated Lukas Phimvongsa for making it to the Tennis finals.

Mrs. LeBlanc stated the Football Team held a golf tournament over the past weekend. John LeBlanc participated. They raised a lot of money for the students and they had a great time.

Mrs. LeBlanc stated we lost a longtime cafeteria employee over the Memorial weekend – Ann Berry. She expressed her condolences to her family.

Mrs. LeBlanc stated we made it to the end of the year. We have lived through one of the most challenging times in our lives. Do not be too hard on yourselves. Someday we will say, remember the pandemic. We asked for your patience and you gave it to us. Thank you for persevering this with us. She thanked Mr. Drezek and Mr. Longey for putting our students and staff health needs first.

Mrs. LeBlanc stated in honor of Pride month, she wore her "everyone is welcome here" T-Shirt. She read a poem and stated everyone matters.

Mrs. LeBlanc wished our students and staff a healthy summer. She is looking forward to seeing our graduates walking down the hill. She will see you on June 22nd.

Mr. Ryder stated he is wearing his Pride Ribbon he received from JFK. He purchased this for a \$1 on Pride Day to support the Trevor Project last week during the lunch waves. He thanked everyone that purchased one.

Mr. Ryder attended the JFK NHS Junior Honor Society Induction Ceremony were 30 students were inducted to their hall of fame. The ceremony link can be found at www.enfieldpto.com website and can also be found in the JFK newsletter.

Mr. Ryder stated the link for the Virtual Arts Festival can also be found at www.enfieldpto.com website. He likes the virtual option better. The Virtual EHS Scholarship Night can also be found there as well. He also thinks the virtual scholarship night is a great option.

Mr. Ryder stated the JFK Virtual play Annie Jr. can be purchased like iTunes. It was all done virtually with the students at home. This can also be found at www.enfieldpto.com website as well as in the JFK newsletter.

Mr. Ryder stated iPad return instructions can also be found at www.enfieldpto.com website.

Mr. Ryder thanked ERfC and the Enfield Recreation Department for what they offer for our kids during the summer. Our town has a lot to offer our kids. There are many different kinds of activities for our kids.

Mr. Ryder stated Eli Whitney will hold community day on June 11th. He presented the Board a gift from Eli Whitney – Community Cookbooks. All students and staff will receive these cookbooks.

Mr. Ryder wished everyone a safe summer. He will be seeing our graduating seniors soon.

Mr. Unghire thanked Mr. Ryder for the cookbook. He also attended the ERfC event. Everyone was there, masks were off, and it was great to be together again. It was a very nice event.

Mr. Unghire recognized our Seniors and for making this during the most challenging year - congratulations.

Mrs. Cushman attended the Adult Education ceremony and was honored to be part of this graduation and to celebrate with them. She looks forward to celebrating with the EHS graduating seniors.

Mr. LeBlanc thanked Mr. Drezek for the summer school update. He asked if we would hold a middle school orientation for incoming students? Mr. Drezek stated Dr. Berrios will be sending out information about this.

Mrs. Thurston thanked the Eli Whitney staff for her cookbook.

Chairman Kruzal attended the indoor Memorial Parade on May 30th that was held at Enfield High School. He thanked the students that performed, as well as Band Director Chris Drezko and Assistant Director Aaron Osviw. The vocalist that sang the National Anthem was Emily Vandal. The EHS students that performed were: Flute – Jackie Barrow, Sydney Hamre, Jonathan Legere, Aiden Payer and Robert Thoelen; Clarinet – Jackson Bouchard, Lindsey Ciechowski, Harley Griffin and Ariana Swanger; Alto Sax – Carter Bouchard, Eric Sirard and Josh Tetro; Tenor Sax – Leger Bartholomew; Trumpet – Aaron Coons, Ember Holcomb and Tyler Thibodeau; Trombone – Joseph Radziewicz and Harrison Youngberg; Baritone – Anna Bemiss; Tuba – Keonta Crawford and Aaron Justice; Percussion – Jeremiah Agard and Jacob Post

Chairman Kruzal also attended the Adult Education Graduation Ceremony. A total of 18 adults graduated. He thanked Mrs. Cressotti for everything she has done for our Adult Education students.

Chairman Kruzal attended the ERIC Toast of the Town. Just about all Board and Town council members were there. There was around 320 people in attendance at this event. It was great to be at this event maskless. This was the first event of many to come. He thanked Mr. Drezek for being our guest speaker. He thanked the committee for everything they did arranging this event.

Chairman Kruzal stated Claire Hall is retiring after 26 years. She came up with the plan for the Distant Learning Center. This program under her guidance, helped our town out during a difficult time. Thank you, Claire, for everything you have done for our students and families.

Chairman Kruzal is also looking forward to seeing our graduates marching down the hill. He thanked all our students for surviving the past year.

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

a. Innovative Enhancement Head Start Grant

Mrs. LeBlanc moved, seconded by Mrs. Thurston that the Enfield Board of Education endorses the Innovative Enhancement Head Start Grant.

Discussion:

Mr. Drezek stated the Board does not need a formal vote for this grant. Mrs. Valley is looking for the Board's endorsement. The Board has already voted on the existing grant. This enhances the grant for additional monies. You do not need to make a formal vote.

Chairman Kruzal stated this grant is for an additional \$100K. Mr. Drezek stated that is correct.

Mr. Unghire has concerns with a part of the grant supported by NAEYC's 4 core goals of anti-bias education. He is not sure how this will be implemented in year 3 of the grant and the scope of the grant. Until he knows more, he cannot support this grant.

Mrs. Cushman also agrees with Mr. Unghire. She asked if this is included with what we already approved? Mr. Drezek stated NAEYC is the organization for the accreditation for our Head Start programs. In order to apply for any grant, we need to follow the recommendations from this organization. This is no different than any Head Start Grant that has been approved by the Board in the past.

Mrs. Cushman stated the anti-bias is already included with these grants. Mr. Drezek stated that is correct and it is part of the accreditation process.

A vote by **show-of-hands 5-2-0** passed with Mr. Unghire and Mrs. Cushman in dissent.

b. Discussion and Action if any regarding the June 22, 2021 Regular BOE Meeting

Mr. Thurston moved, seconded by Mr. LeBlanc that the Enfield Board of Education cancels the June 22, 2021 Regular Board of Education meeting.

Discussion:

Mr. Ryder stated the conflict is due to the 2021 EHS Graduation being held at the exact same time.

Chairman Kruzal added we cannot be in two places at the same time.

A vote by **Roll-Call 7-0-0** passed unanimously.

c. Approve the 2021-22 Healthy Food Certification

Mrs. Thurston moved, seconded by Mrs. Cushman that the Enfield Board of Education does not certify the 2021-22 Healthy Food Certification.

Discussion:

Chairman Kruzel stated this is something we do each year and vote not to certify the Healthy Food Certification. We would not be able to serve items at sporting and school events if we endorse this. Our food that is served in our cafeterias meets and exceeds all standards.

A vote by **Roll-Call 0-7-0** failed with Mrs. Thurston, Mr. Unghire, Mrs. Cushman, Mr. LeBlanc, Mrs. LeBlanc, Mr. Ryder and Chairman Kruzel in dissent.

12. BOARD COMMITTEE REPORTS:

Curriculum – Mr. LeBlanc reported the June 17th Curriculum Committee meeting has been cancelled. We will meet before the start of school.

Finance – Mr. Unghire reported the June 14th Finance Committee has also been cancelled.

Policy – Mr. Ryder reported the Policy Committee does not have any meetings planned at this time. We have completed reviewing the policies that were recommended by CAFE.

Leadership – Chairman Kruzel reported we do not have any meetings planned at this time.

Joint Facility – Chairman Kruzel reported the Joint Facilities Committee will meet on June 10th. We are moving forward with the plans for the Memorial/Whitney roofs.

JFK Building – Mrs. Thurston Reported the JFK Building Committee is continuing with the work at JFK. Mr. Daigle would like to present an update to the Board in August.

Joint Security – Mr. Ryder reported the Joint Security Committee will meet on August 4th.

Joint Insurance – Chairman Kruzel reported he does not have a date for the next Joint Insurance Committee meeting.

Youth Mental Health – Mr. LeBlanc reported the Youth Mental Health Joint Committee will hold one additional meeting this year.

13. APPROVAL OF MINUTES

Mrs. Thurston moved, seconded by Mr. Unghire that the Regular Meeting Minutes of May 25, 2021 be approved. A vote by **show-of-hands 6-1-0** passed with Mr. LeBlanc abstaining.

Mrs. Thurston moved, seconded by Mrs. LeBlanc that the Special Meeting Minutes of June 1, 2021 be approved. A vote by **show-of-hands 7-0-0** passed unanimously.

14. APPROVAL OF ACCOUNTS AND PAYROLL - None

15. CORRESPONDENCE & COMMUNICATION – Nothing to Report

16. EXECUTIVE SESSION – None

17. ADJOURNMENT

Mrs. Thurston moved, seconded by Mr. Unghire to adjourn the Regular Meeting of June 8, 2021.

All ayes, motion passed unanimously. Meeting stood adjourned at 7:55 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary